

Abstract Submission Instructions
Florida Orthopaedic Society Annual Scientific Meeting

1. **ORGANIZE:** the body of the abstract to include: a) Purpose, unless stated in the title, b) Description of methods, c) Summary of methods, d) Conclusion.
2. **TYPE:** abstracts on the form provided within space allotted. You may also submit abstracts via email in a word document. Please make sure all requested information on the submission form is included on the word document. Abstracts may be emailed to fcobbe@tampabay.rr.com.
3. **STYLE:** Simple tables or graphs may be included. Do not cite references. Omit P values. Submit form, completed in full. Please check your work prior to submission. Florida Orthopaedic Society is not responsible for proofreading.
4. **AUTHOR INFORMATION:** Indicate the institution where the work was done. Include degree of the author(s). Complete mailing addresses and phone numbers required for listed authors.
5. **DRUG NAMES:** Nonproprietary (generic) names of drugs are required and should be written in lower case. Proprietary names are capitalized.
6. **ADDITIONAL DOCUMENTATION REQUIRED:** It is mandatory that the completed **FDA Disclosure Form** and **AAOS Financial Disclosure Form** are returned with your original abstract. These forms can be downloaded from the FOS website or by contacting the FOS office. The abstract should be emailed or provided on a CD or 3.5" computer disk with all appropriate illustrations. The label should indicate the title, format, and software used.
7. **ABSTRACT SUBMISSIONS:** Return one (1) original abstract, author page, FDA Disclosure Form, AAOS Financial Disclosure Form, and your abstract to the FOS office. The deadline for submission is December 1, 2009.
8. **NOTIFICATION OF ACCEPTANCE:** Abstracts will be forwarded to the program committee for review. You will be notified of acceptance by the end of January. Please notify FOS immediately if you anticipate an address change prior to March. The Florida Orthopaedic Society reserves the right to withdraw a paper at any time.

DEADLINE FOR SUBMISSION: December 1, 2009

All General Session Presentations will be 7 minutes in length with 3 additional minutes for question and answer. Papers presented in the breakout sessions may be provided more time depending on the session facilitator and program.

Please Note: We will no longer accept slide presentations during the FOS Annual Meeting. All presenters will be required to have their presentations saved on zip disks, flash drives, CD, or floppy disks.